

22 October 2020

Dear Parents/Carers,

Change of Training Day – Monday 2nd November 2020

Please note that we will be having an additional Staff Training Day on Monday 2nd November 2020. All students in all year groups will be expected back in school on Tuesday the 3rd November 2020.

I apologise for the late notice of this additional day. It has been included to provide the opportunity for an additional training day for all staff to support them in improving the quality of their on-line lessons so that student learning experiences are maximised.

Please remember to support your child with their learning if they are at home either unwell or self-isolating. Every lesson for year 10, 11, 12 and 13 is available to access live at the time on your child's timetable. Every year 7, 8 and 9 lesson will be recorded and available to access from their Teams account. Please remember that if your child is not ill or self-isolating, parents have a legal requirement to ensure they are attending school.

If you have any questions around the on-line learning or engagement please contact your child's Achievement Leaders.

Please note, any post-16 students who are re-sitting their GCSE English Language exam will still need to attend school on Monday 2nd November and arrive at 8.45am for a prompt 9am start.

I look forward to welcoming your children back to school on **Tuesday 3rd November 2020** and wish you all a restful half term break.

Yours faithfully,

A handwritten signature in black ink that reads 'Siân Dover'.

Siân Dover
Principal

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